

## ***Mandatory NGA Requirements***

- **BIR registration**
- **SSS Clearance**
- **Philhealth Clearance**
- **PagIBIG Registration**
- **Others (depends on nature and size of business)**

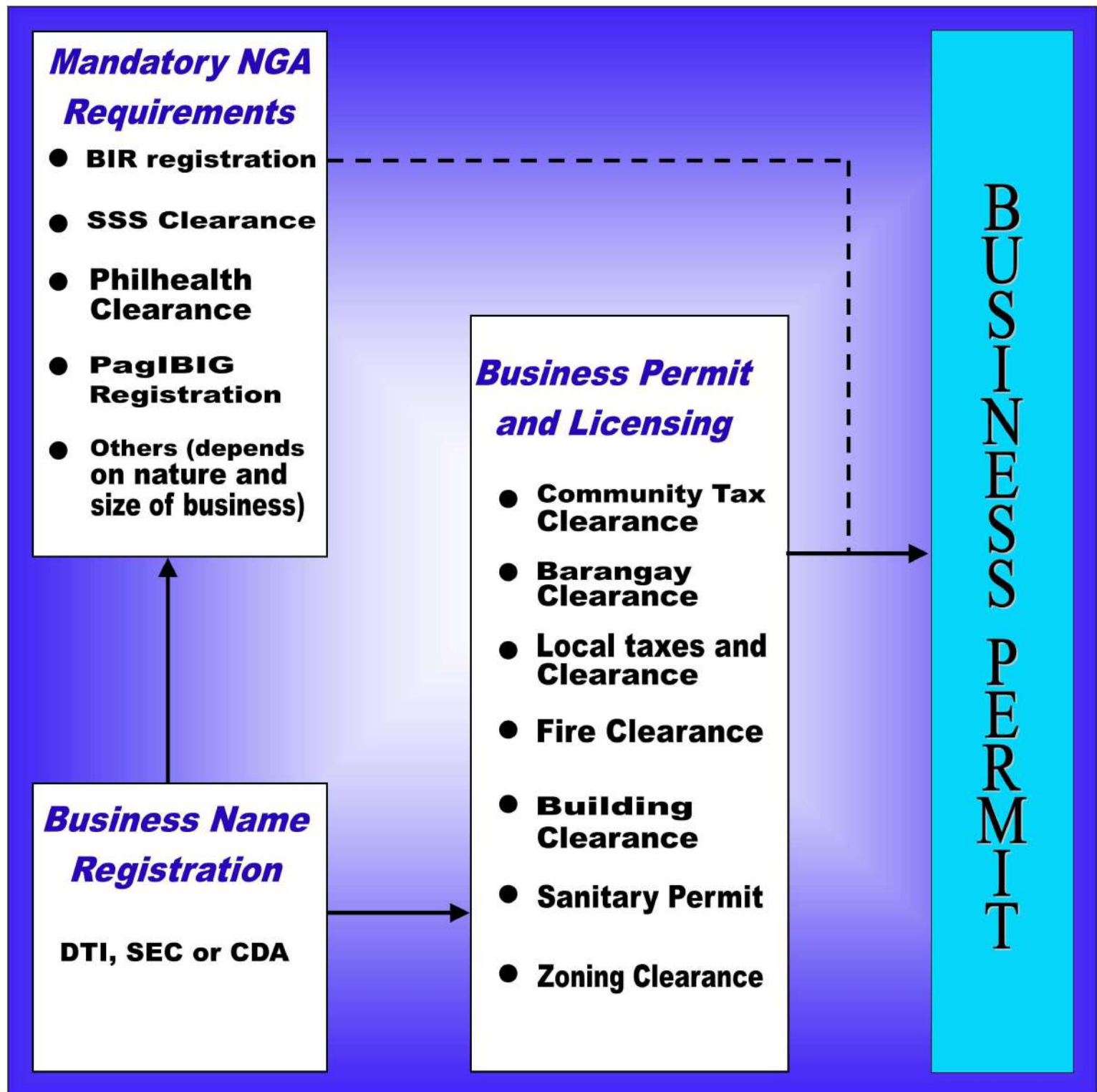
## ***Business Permit and Licensing***

- **Community Tax Clearance**
- **Barangay Clearance**
- **Local taxes and Clearance**
- **Fire Clearance**
- **Building Clearance**
- **Sanitary Permit**
- **Zoning Clearance**

## ***Business Name Registration***

**DTI, SEC or CDA**

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***Application  
+  
Submission of***

- Application form
- DTI/SEC
- Barangay Clearance
- Community Tax Certificate
- Others LGU-specific requirements (insurance, police clearance photo of establishment etc.)

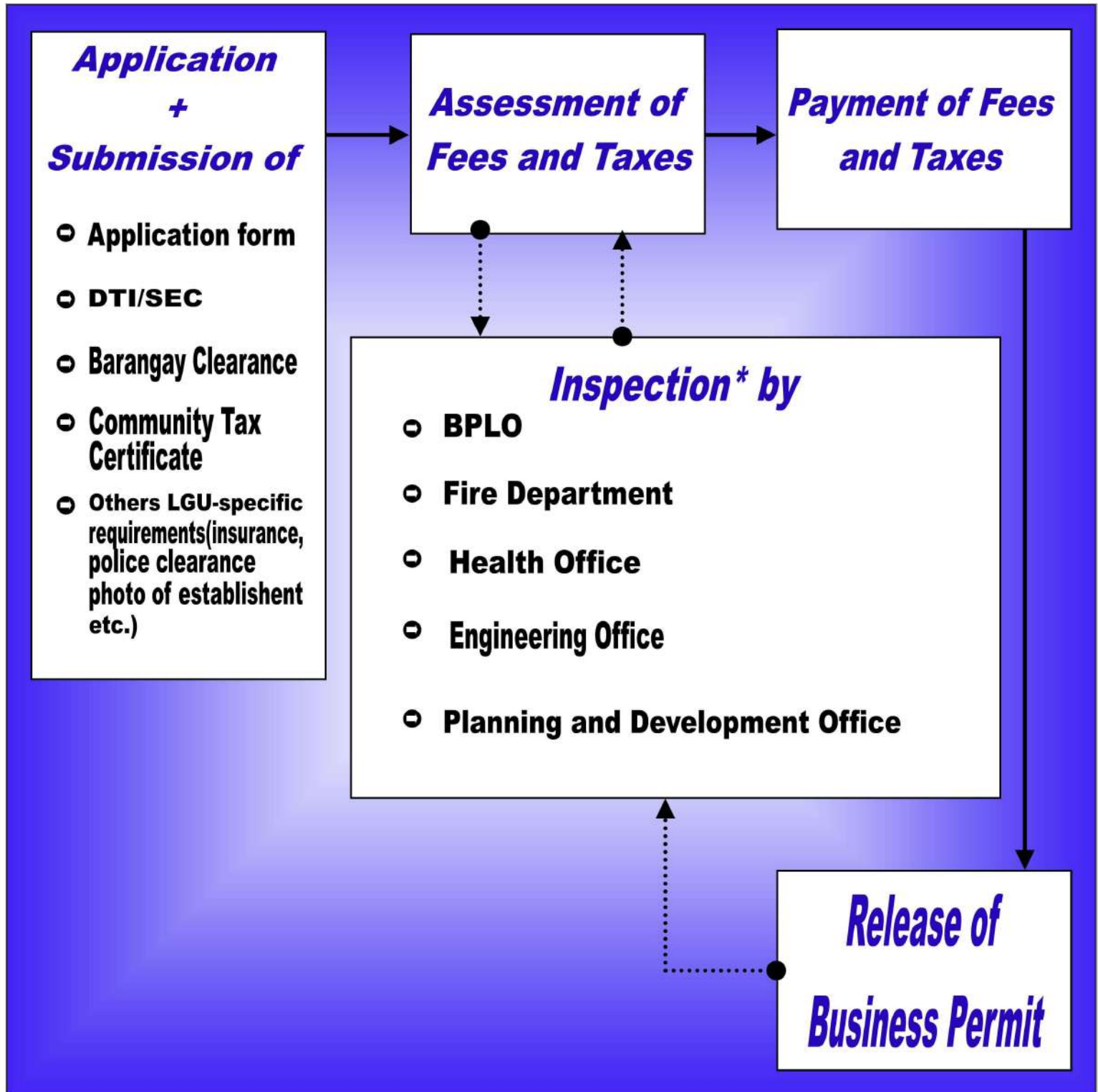
***Assessment of  
Fees and Taxes***

***Payment of Fees  
and Taxes***

***Inspection\* by***

- BPLO
- Fire Department
- Health Office
- Engineering Office
- Planning and Development Office

***Release of  
Business Permit***



***Application  
+  
Submission of***

- Application form
- DTI/SEC
- Barangay Clearance
- Community Tax Certificate
- Previous year's permit and official receipt
- Previous year's audited gross sale report and income tax return
- other

***Assessment of  
Fees and Taxes***

***Payment of Fees  
and Taxes***

- Inspection by***
- Fire Department
  - Health Office

***Release of  
Business Permit***

